

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT PLA/Local Hire Program

REQUEST FOR CRAFT EMPLOYEES

Instructions:

To the Contractor:

Please complete and fax this form to the applicable union to request craft workers that fulfill all hiring requirements for the CVUHSD project which has been awarded to your company. After faxing your request, *call the Union Local to verify receipt and substantiate their capacity to furnish local workers (according to District ZIP codes) or general dispatch.* Contact information for Locals is listed on the attached form. Please print your Fax Transmission Verification Report and keep a copy of this request for your records.

To the Union:

Please complete the "Union Use Only" section and **fax this form back to the requesting contractor.** Retain copy of form for your records.

Centinela Valley Project #: _____ **Project Name:** _____

To: Local # _____ Fax # () _____ **Date:** _____

From: Company: _____ **Contact Person:** _____

Contact Phone: _____ **Contact Fax:** _____

Please provide me with union craft workers per the CVUHSD PLA that fulfill the requirements as defined below.

Craft Employees Requested

Craft/Workforce Classification	Journeyman or Apprenticeship Level Being Requested	Number Requested			Date to Report on Job Site	Time to Report on Job Site
		Local Resident Worker(s)	1st Year Apprentice(s)	General Dispatch Worker(s)		
Total Workers Requested:						

Please have worker(s) report to the following work address:

Site Address: _____ **Report to (on-site contact):** _____

_____ **On-Site Tel #:** _____ **Fax:** _____

Comments or Special Requirements: _____

UNION USE ONLY

(Please check boxes as appropriate)

Reception Date: _____ **Dispatch Date:** _____ **Received By:** _____

Requested Dispatch Available for Dispatch Unavailable for Dispatch

Local Resident Worker(s)

1st Year Apprentice(s)

General Dispatch Worker(s)

PLA Requirements

Section 3.5(a) of the **PLA requires that residents of the District, in the identified ZIP codes, shall be first referred for Project Work** until at least 30% of the positions for Project Work for a particular contractor, by craft, have been filled with District residents. The PLA, in Section 14.2(a), requires that apprentices may comprise up to 30% of each craft's work force at any time. In addition, this Section states that when available, 40% of such apprentice work force shall consist of 1st year apprentices.

ZIP Code List Los Angeles: 90045 El Segundo: 90245 Gardena: 90249 Hawthorne: 90250 Lawndale: 90260 Inglewood: 90301, 90303, 90304